

SIXTH SEMESTER UG DEGREE EXAMINATION, APRIL 2025**(Regular/Improvement/Supplementary)****B.COM. PROFESSIONAL****GBCP6B26T: COMPUTERISED ACCOUNTING****Time: 3 Hours****Maximum Marks: 80****PART A. Answer the following questions. Each carries *one* mark.****Choose the correct answer.**

1. Which of the following is a special journal that are automatically reversed after a specified date?
A. Journal Entry. C. Reversing Journal.
B. Rectification Journal. D. None of the above.
2. Which of the following voucher type is used to transfer amount from one bank to another?
A. Contra. B. Receipt. C. Payment. D. Postdated.
3. Which of the following is used to record the goods that are rejected and returned to a supplier?
A. Debit note. B. Rejections out. C. Receipt note. D. Rejections in.
4. Which option is used to view Trial Balance from Gateway of Tally?
A. Gateway of Tally → Reports → Trial Balance
B. Gateway of Tally → Trial Balance
C. Gateway of Tally → Display → Trial Balance
D. None of these
5. Trial balance is prepared on _____ basis.
A. Monthly. B. Annually. C. Half yearly D. Any of the above

Fill in the blanks.

6. _____ voucher is used to record adjustments which do not involve the movement of money.
7. _____ is the basic transaction recording document.
8. _____ is the shortcut key to access budget variance.
9. We can delete a cost category from alteration screen by pressing _____.
10. In Tally, the GST tax computation is reflected in the _____ report.

(1 X 10 = 10 Marks)**(PTO)**

PART B: Answer any *eight* questions. Each carries *two* marks.

11. How to display single ledger in Tally?
12. How can we do verification of vouchers?
13. Define trial balance. How to view trial balance in Tally?
14. Comment on groups in Tally.
15. Mention the ways to access cash and bank book in Tally.
16. What do you mean by cost centers? Give two examples.
17. State the meaning of budgets in Tally.
18. How to access cash flow statement in Tally?
19. How to activate audit features in Tally?
20. What do you mean by list of accounts/chart of accounts?

(8 x 2 = 16 Marks)

PART C: Answer any *six* questions. Each carries *four* marks.

21. Explain the different types of accounting reports in Tally.
22. How to print reports in Tally?
23. Explain the different types of inventory reports in Tally.
24. How to prepare the final accounts of partnership firms?
25. Explain in detail the components of F11: Company Features.
26. How to do ratio analysis in Tally. List out the different types of ratio provided by Tally.
27. How to prepare the profit and loss account of companies?
28. Write the steps to create, alter and delete cost categories in Tally.

(6 x 4 = 24 Marks)

PART D: Answer any *two* questions. Each carries *fifteen* marks.

29. Define computerized accounting system. Discuss in detail the features, advantages and limitations of computerized accounting system.
30. Define stock items. Explain in detail the steps to create, alter, display and delete single stock items in Tally.
31. Explain the concept of GST and its implementation in Tally.

(2 x 15 = 30 Marks)