



**Part B: Answer any *eight* questions. Each carries *two* marks.**

11. State the limitation of Transaction Processing System.
12. What is a client-server network?
13. State the meaning of data.
14. What is Information overload?
15. Comment on the use of a modem.
16. Define software.
17. What is virtual office?
18. Define Management Information System.
19. Mention any four devices used for office communication.
20. List the basic objectives of an MIS.

**(8 X 2 = 16 marks)**

**Part C: Answer any *six* questions. Each carries *four* marks.**

21. What is Decision making related to information technology?
22. Discuss the requirements for the successful implementation of TQM.
23. Describe the importance of automation.
24. What are the important packages useful for office function?
25. Differentiate between E-mail & Voice Mail.
26. Explain about various functions of MS Excel.
27. What is “what-if analysis”?
28. Describe the advantages of using DBMS.

**(6 X 4 = 24 marks)**

**Part D: Answer any *two* questions. Each carries *fifteen* marks.**

29. Enumerate the components of computer network with the help of a diagram.
30. Write a note on data mining and data warehousing and discuss their importance in the digital era for decision making.
31. ‘An executive information system (EIS) is a decision support system (DSS) used to assist senior executives in the decision-making process’. Elucidate.

**(2 X 15 = 30 marks)**