

FOURTH SEMESTER BA DEGREE EXAMINATION, APRIL 2023**(Regular/Improvement/Supplementary)****FUNCTIONAL ENGLISH: COMPLEMENTARY COURSE FOR MASS COMMUNICATION****GFEN4C12T: ENGLISH FOR COMMUNICATION - IV ACADEMIC WRITING****Time: 1 ½ Hours****Maximum Marks: 40****SECTION A: Answer the following questions. Each carries *two* marks.
(Ceiling 12 Marks)**

1. Define Plagiarism? How can we avoid it?
2. What is the most common order/ structure of an academic text?
3. Differentiate between a CV and a Resume.
4. Expository writing.
5. Define Literature Review.
6. What do you mean by paraphrasing?
7. Distinguish between academic writing and personal writing.

**SECTION B: Answer the following questions. Each carries *five* marks.
(Ceiling 18 Marks)**

8. Plot out the structure of a research paper.
9. Explain the different types of paragraphs and the ways to organize them in a research paper.
10. What are the different genres and types of academic texts?
11. Write a letter to your grandfather revealing your placement in a well-reputed company.
12. Briefly explain the different approaches to writing.

SECTION C: Answer any *one* question. Each carries *ten* marks.

13. You are an employee at an MNC. Write a letter to your manager requesting them for paid maternity leave.
14. You are applying to a renowned firm for the post of your interest. Prepare a resume.

(1 × 10 = 10 Marks)